



# SAMPLE SAFETY CHECKLIST – OUTSIDE FACILITIES

Each site is to develop a procedure for regular equipment inspections with appropriate follow-up procedures.

**SITE NAME:** \_\_\_\_\_

**INSPECTION DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**INSPECTED BY:** \_\_\_\_\_

*If you check “no” to any of the safety-related items listed below, follow-up action must be taken by reporting the deficiency to the Supervisor or equivalent.*

ITEM	YES	NO	FOLLOW UP/ACTION/NEXT STEPS
<b>BASKETBALL BACKSTOPS</b>			
Backboards are in good condition			
Rims are secure and straight			
Pole anchors are stable, in good condition and covered			
Poles are corrosion-free			
<b>BASKETBALL PLAYING SURFACE</b>			
Asphalt is level and free of holes and broken asphalt			
The playing surface is level with good drainage			
Is free of ruts, trash and animal feces			
<b>BEE NESTS</b>			
The area is free of nests			



ITEM	YES	NO	FOLLOW UP/ACTION/NEXT STEPS
<b>BENCHES/BLEACHERS</b>			
Is free of protruding nails, splinters, cracked or rotted wood			
Anchors to the ground are safely covered			
<b>GOALPOSTS (SOCCER, FOOTBALL)</b>			
Wooden posts are free of rot, cracks and splinters			
Posts are free of corrosion			
Posts are secure			
<b>JUMPING PITS AND RUNWAYS</b>			
Runway is level free of holes, ruts, trash and animal feces			
Sand is an appropriate level and free of rocks, glass, etc.			
Boards are free of rot and splinters			
Provides safe traction			
<b>METAL FENCING</b>			
Clips and attachments are safely secure			
Fencing is tight and secured to frame			
There are no holes in fence or at ground level			
Anchors to the ground are stable, in good condition and safely covered			
Posts are corrosion-free			
<b>POTENTIAL OUTDOOR HAZARDS (E.G. TREES, EXPOSED ROOTS, POSTS, STREAMS)</b>			
Hazards are identified to all supervisors and participants			
Warning signs and barriers are displayed			
<b>SOFTBALL BACKSTOP</b>			



ITEM	YES	NO	FOLLOW UP/ACTION/NEXT STEPS
Fencing, clips and attachments are safely secure			
Fencing is tight and secured to frame			
There are no holes in fence or at ground level			
Anchors to the ground are stable and safely covered			
Posts are corrosion-free			
<b>SOFTBALL PLAYING SURFACE</b>			
The ground is level with good drainage			
Is free of holes, ruts, trash and animal feces			
<b>STAIRS</b>			
Are clear of obstacles			
Treads are in good condition			
Railings are secure			
Wooden sections are free of protruding nails, cracks or splinters			
<b>TRACK</b>			
Provides safe footing			
Are free of ruts, trash and animal feces			
<b>WALKING AND PLAYING SURFACE</b>			
Asphalt areas are level and free of holes and broken asphalt			
Grass and dirt areas are free of holes and ruts			
Are clear of broken glass, cans, rocks, animal feces, etc.			
Are free of drainage problems			
Are clear of tripping hazards			
<b>OTHER</b>			