**Access to Action Grant Program**

**Application Form**

*\*\*This form should only be submitted if you are unable to fill out the online application\*\**

**1. Eligibility Screening:**

Only registered schools, school boards, school divisions and community sport/service organizations in Canada may apply for funding. Please select the category below that best describes your group.

[ ]  Elementary, intermediate, or secondary publicly funded school/board/division

[ ]  First Nations, Métis, or Inuit elementary, intermediate, secondary school and/or educational program

[ ]  Educational institutions in Canada (e.g., First Nations Education Departments, school boards/divisions, etc.)

[ ]  Supervised alternative learning school/board/division (e.g., special education; Care, Treatment, Custody and Corrections Programs (CTCC) programs; schools for the deaf or hard of hearing and blind etc.)

[ ]  Private school

[ ]  Community Organization (Sports Club, Social Services Organization etc.)

[ ]  Other: Click or tap here to enter text.

**2. Please tell us about yourself**

Your Name: Click or tap here to enter text.

E-mail Address: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Your role:

[ ]  Principal

[ ]  Educator

[ ]  Administrator

[ ]  Volunteer

[ ]  Staff

**3. Organization Information**

Access to Action encourages partnership between schools and community service organizations to provide quality sport and physical activity initiatives before, during and after school.

Organization Name: Click or tap here to enter text.

Address: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

City: Click or tap here to enter text.

Province/Territory: Click or tap here to enter text.

Postal Code: Click or tap here to enter text.

**4. School/Board/District Information**

Access to Action supports sport, physical activity and physical literacy before, after and during school.

School/Board/District Name: Click or tap here to enter text.

Website (if available): Click or tap here to enter text.

Address: Click or tap here to enter text.

City: Click or tap here to enter text.

Province/Territory: Click or tap here to enter text.

Postal Code: Click or tap here to enter text.

Student Enrollment 2022-23: Click or tap here to enter text.

**5. Grades taught:**

[ ]  Elementary

[ ]  Intermediate

[ ]  Secondary

[ ]  CEGEP

**6. Is your school site also the facilitator for your community’s sport and physical activity opportunities?**

[ ]  Yes

[ ]  No

[ ]  Not Applicable

**7. Is your Community Organziation also the facilitator for your community’s school-based physical activity/education/literacy?**

[ ]  Yes

[ ]  No

[ ]  Not Applicable

**8. Is your project a collaboration among multiple organizations?**

Grant requirements stipulate that projects must work to build connections between school and community sport, physical activity, recreational, and sporting organizations.

[ ]  Yes

[ ]  No

**9. Please list the additional organizations/schools or school boards involved and the role they will play.**

*Please note:* Successful applicants will be required to ensure that any program participants from external organizations are able to provide a satisfactory Vulnerable Sector Screening form.

Organization/School: Click or tap here to enter text.

Name: Click or tap here to enter text.

Role: Click or tap here to enter text.

Website (if applicable): Click or tap here to enter text.

**10. Please tell us which level of funding you are applying for.**

*Please note:* preference will be given to applicants from schools/boards/divisions who have not

previously received funding from Access to Action (Sport Canada - Community Sport for All).

Please keep in mind that the majority of grants awarded will be in the $1-$5,000 range. Grants applying for a higher level of funding will need to show higher numbers of equity-deserving students or multiple project sites.

[ ]  $1 - $5,000

[ ]  $5,001 - $20,000

**11. To ensure you are eligible for the selected level of funding**

**($5,001-$20,000), please select all that apply.**

[ ]  Your project's key audience is comprised of equity-deserving populations (e.g. majority equity-deserving populations)

[ ]  Your project's approach is focused on equity-deserving populations (Please note: can be targeted or whole school/whole class approach)

[ ]  Your program will be impact multiple schools

[ ]  You are in a Northern or remote area

[ ]  Your project will have a focused, deeper, or transformative impact.

[ ]  None of the above

**12. For the level of funding you have selected ($5,001 - $20,000) please tell us more about how your project will achieve the outcomes previously identified above.**

Description of impact (50 words maximum)

Click or tap here to enter text.

**13. Project Design Tell us about the sport/physical activity project you**

**would like to implement (350 word limit)**

Funding will be focused in school communities with higher proportions of equity-deserving

populations.

Click or tap here to enter text.

**14. Please describe your school community. (350 word limit)**

Click or tap here to enter text.

**15. How many students do you anticipate the project will reach?**

Click or tap here to enter text.

**16. Impact and Outcomes Please select all anticipated outcomes that apply to your program.**

[ ]  Increased physical activity of priority equity-deserving students during the school day

[ ]  Development of both the physical skills and intrinsic motivations of physical literacy among

priority population students

[ ]  Enhanced sport programming and physical activity – providing opportunity for and engagement of diverse student populations

[ ]  Increased intention of students to engaging sport opportunities and physical activity beyond the school walls

[ ]  Reduction in perceived barriers to sport participation

[ ]  Increased knowledge and capacity to support quality sport programming and physical activity amongst priority population students

**18. Please demonstrate how your project will achieve each of the identified outcomes?**

Please insert a brief description below (50 words or less for each outcome)

Click or tap here to enter text.

**19. How frequently will your program be offered to students?**

[ ]  One-time

[ ]  Daily

[ ]  Weekly

[ ]  Monthly

[ ]  Other: Click or tap here to enter text.

**20. What will the duration of the program session(s) be?**

i.e If daily sessions are offered and each session is 60 minutes in duration, insert: "60"

Click or tap here to enter text.

**21. Knowledge of Community Needs Describe how your project has been designed with and/or by equity-deserving populations?**

Please type N/A if not applicable.

Click or tap here to enter text.

**22. If available, please copy and paste relevant links demonstrating your student demographics.**

(e.g., school profile)

Click or tap here to enter text.

**23. How will you address equity, diversity and inclusion (EDI) within the program?**

(e.g., EDI training, user centered design, recruitment, no cuts, no participation costs, partnerships with Elders or community organizations, targeted program, whole school approach, organizations, focused, small group program, whole-school program)

Click or tap here to enter text.

**24. Program Sustainability Is your impact project a new initiative or will the funds be used to enhance an existing program?**

[ ]  New program

[ ]  Enhance existing program

**25. Will the program continue beyond the funding period (June 2023)?**

[ ]  Yes

[ ]  No

**26. Financial Information**

**What is the total amount you are applying for?**

The amount indicated below should reflect the total budget for your Impact Project in dollar (e.g. $ 1,450)

Click or tap here to enter text.

**27. How will the grant funds be used?**

Please review the Application Guide for information on eligible expenses.

|  |  |  |
| --- | --- | --- |
|  | Total Cost (if not applicable, please insert 0)  | Description of Expense |
| Registration fees | Click or tap here to enter text. | Click or tap here to enter text. |
| Staffing costs | Click or tap here to enter text. | Click or tap here to enter text. |
| Purchase of equipment | Click or tap here to enter text. | Click or tap here to enter text. |
| Rental of space or transportation | Click or tap here to enter text. | Click or tap here to enter text. |
| Speaker fees | Click or tap here to enter text. | Click or tap here to enter text. |
| Incidental initiative planning and meeting costs | Click or tap here to enter text. | Click or tap here to enter text. |
| Other expenses as deemed appropriate to advance/deliver the proposed project/initiative | Click or tap here to enter text. | Click or tap here to enter text. |

**28. If successful, will the funds received from Access to Action cover the full cost of your program?**

[ ]  Yes

[ ]  No

**29. If you do not receive the additional support, will your program be viable with only Access to Action funding?**

[ ]  Yes

[ ]  No

**30. In order for your impact project to be successful, when is the latest date you will require the grant funds?**

Click or tap to enter a date.

**32. Signature**

Please enter your signature below as confirmation that the details of the application are correct and true.

Click or tap here to enter text.

**Please submit your completed form to** **projects@phecanada.ca**