



Board of Directors – 2025 Call for Nominations

President-Elect

Physical & Health Education Canada (PHE Canada) is looking for dynamic and skilled leader to join and chair our volunteer Board of Directors. PHE Canada is seeking nominations from a diversity of backgrounds and experiences to fill the President-Elect position. This position is a four-year term starting in November 2025.

Deadline for application: Monday, March 24, 2025.

Established in 1933, PHE Canada is Canada's national charitable association championing healthy, active kids through the promotion and advancement of quality physical and health education and healthy school communities to ensure each and every child and youth in Canada has the knowledge, skills, and attitudes to lead resilient, active, and healthy lives.

Through energetic partnerships, education, and engagement, PHE Canada advances and empowers the field of Physical and Health Education, both in K-12 and post-secondary education, with quality and evidence-informed learning materials, professional development, wise practices, and teaching and learning supports and direction. PHE Canada, with its partners, also generates and acts on innovative ideas, playing a critical role in promoting and advocating for the health and well-being of children and youth in Canada more broadly.

Procedure

- ❖ Any Member, or person willing and able to become a Member, of the Association can nominate a relevant candidate for election to the President-Elect position. That Member shall sign the nomination along with one other Member. The nominee must also sign the nomination with a statement of agreement.
- ❖ PHE Canada actively encourages applications from members of groups with historical and/or current barriers to equity, including but not limited to:
 - Indigenous peoples (First Nations - includes Status, Treaty or Non-Status, Métis, and Inuit);
 - Members of groups that experience systemic oppression and discrimination due to race, ancestry, gender, colour, sexual orientation, religion and/or spiritual beliefs, or place of origin;
 - Persons with visible and/or invisible disabilities.
- ❖ A picture, contact information, and a biographical summary with relevant experience (300 words maximum) of the nominee should accompany the nomination form. The picture and biographical information will be circulated provincially during an election process, and also posted on the PHE Canada website.
- ❖ Should there be two or more nominations submitted for this position, an election process will proceed for those nominees.
- ❖ Nomination forms must be submitted to the PHE Canada office as soon as possible, but not later than **Monday, March 24, 2025.**



Eligibility

Eligible candidates are active in their PHE Community, have a passion for advancing and empowering the field of PHE, and eager to put their enthusiasm and expertise to work on a national scale. They are also individuals of any gender who are 18 years of age or older; have the power under law to contract; who are not an employee or paid contractor of PHE Canada; must be a Member or become a Member of the Association; and must reside and remain in Canada throughout the person's term.

Term Limits and Responsibilities

The President-Elect term is for four (4) years. The term will take effect at the end of the Annual General Meeting at which they were elected.

Board meetings are usually held quarterly and by video conference calls, with one in-person meeting.

The President-Elect responsibilities include:

- ❖ Effectively managing the affairs and meetings of the Board, and meetings of the General Assembly;
- ❖ Establishing policies and monitoring implementation with the goal of leading the organization toward prosperity and sustainability;
- ❖ Chairing, participating, or delegating participation to, committees such as: the executive committee; nominating; finance and audit; equity, diversity, and inclusion; council of provinces & territories; and research committees;
- ❖ Supporting and encouraging opportunities for Board development;
- ❖ Reviewing agenda and supporting materials prior to Board and committee meetings;
- ❖ Approving annual budgets and audit reports;
- ❖ Completing a vulnerable sector and background check/screening, and required trainings;
- ❖ Representing PHE Canada to stakeholders and acting as the official spokesperson for the organization.

If you or someone you know are interested in contributing your expertise to our dynamic and impactful organization, please apply by **Monday, March 24, 2025** to:

Attention: Nominations Committee
Email: info@phecanada.ca
Fax: (613) 523-1206
Mail: Physical & Health Education Canada
2451 Riverside Drive
Ottawa, ON K1H 7X7



Nomination Form

2025 President-Elect

We, the undersigned being Members, or will become Members, of the Association, do hereby nominate (print name of nominee) _____

for the position of **President-Elect** on the Physical & Health Education Canada Board of Directors.

Nominator 1 (print name) _____ Signature (1) _____

Nominator 2 (print name) _____ Signature (2) _____

Acceptance:

I, (nominee signature) _____

whose pronouns are _____

agree to accept the nomination for the position of **President-Elect** on the Physical & Health Education Canada Board of Directors.

- Completed form.
- A picture of the nominee.
- Contact information of the nominee (mailing address, phone number, email).
- A biographical summary (300 words maximum) of the nominee showcasing their eligibility.

Please send this completed form, a picture, contact information, and biographical summary of the nominee by **Monday, March 24, 2025** to:

Attention: Nominations Committee

Email: info@phecanada.ca

Fax: (613) 523-1206

Mail: Physical & Health Education Canada
2451 Riverside Drive
Ottawa, ON K1H 7X7