

# Canadian Alliance for Healthy School Communities

## Meeting Summary

Location: The Novotel Hotel – 33 Nicholas St, Ottawa, ON K1N 9M7, Canada

Date: Tuesday, November 5, 2019

Time: 9:00am - 4:30pm EST

A 6<sup>th</sup> gathering of thought leaders from across the country was held on November 5th, 2019 in Ottawa, Ontario with 27 participants from across the country representing multiple perspectives and organizations dedicated to the promotion of healthy school communities. This meeting was co-facilitated by the stewardship group (CASSA, DASH, Ever Active Schools, Ophea, Dr. Kate Storey and PHE Canada). Attendees included:

Kate Storey Katie Glover	Paul McArthur	Louise McClelland	Coralie Bueckert	
Ken Bain	Faye Willick	Kerri Murray	Lauren McNamara	Jay Wall
Brian Torrence	Chris Markham	Andre Rebeiz	Ryan Fahey	Jane Arkell
Melanie Davis	Sarah Christie	Sarah Ranby	Arlene Morell	Antony Card
Rachel Iacoe	Janna Jobel	Scott Baker	Nancy Pynch-Worthylake	

### Special Guests:

Global Public Affairs      Canadian Association of Principals      Canadian School Boards Association

Below is a summary of events and actions which came out of this gathering.

Tuesday Nov 5th	Agenda Items	Lead	Key Decisions and Actions
1	<a href="#">Welcome &amp; Introductions</a> <ul style="list-style-type: none"> <li>Land Acknowledgement</li> <li>Roundtable Introductions</li> </ul>	Melanie	<ul style="list-style-type: none"> <li>Acknowledgement of Ottawa as a traditional meeting place between nations.</li> <li>Journey to this point was shared as a background to how we got to this room</li> </ul>
2	Setting the Stage <ul style="list-style-type: none"> <li>Meeting Goals</li> </ul>	Melanie	<ul style="list-style-type: none"> <li>Purpose of the meeting was unveiled: <b>Moving Forward</b></li> <li>Strong sense of optimism in the room when the agenda was shared</li> </ul>
3	Declaring our Commitment <ul style="list-style-type: none"> <li>Review draft and as opposed to slides</li> <li>Clarify our purpose - "Every School in Canada is a Healthy School Community"</li> <li>How will we use this? How can a declaration support alignment?</li> </ul>	Ken/ Melanie	<ul style="list-style-type: none"> <li>Three calls to action related to the declaration were shared with the group</li> <li>Group weighed in and feedback will be sent to PHE Canada to finalize by the end of the year.</li> </ul>

	<ul style="list-style-type: none"> <li>What is the endorsement process?</li> </ul>		<b>ACTION: Declaration will be finalized by the end of the calendar year.</b>
4	<p>Stories from the Field - <i>How does what we do fit together?</i></p> <ul style="list-style-type: none"> <li>Beyond the Binder Paper</li> <li>Case Studies Project</li> <li>Knowledge Mobilization Plan Overview</li> <li>Knowledge Mobilization Plan Canvas</li> </ul>	<p>Nancy</p> <p>Paul</p> <p>Kate</p> <p>Leads</p> <p>Louise</p>	<ul style="list-style-type: none"> <li>Key challenges were shared by Paul</li> <li>Targeted publication date is set for Dec 2019</li> <li>Calls to action were shared</li> </ul> <p><b>Action: Paper to be shared with the Alliance for dissemination</b></p> <ul style="list-style-type: none"> <li>Case studies were shared. Knowledge products (videos) to begin being shared in Nov/Dec 2019.</li> </ul> <p><b>Action: Kate will share knowledge products across the Alliance for greater dissemination</b></p> <ul style="list-style-type: none"> <li>KMb plan was shared by Alliance leads</li> <li>CANVA's were disseminated for folks to add content to identified personas</li> </ul> <p><b>Action: All Canva's which are filled out to be scanned and shared with PHE Canada</b></p>
5	<p>Reality Check with our Key Stakeholders</p> <ul style="list-style-type: none"> <li>Terry MacIsaac, President, Canadian Association of Principals</li> <li>Andrew Retfalvi, Global Public Affairs</li> <li>Laurie French, President, CSBA</li> </ul>	Melanie / Chris	<ul style="list-style-type: none"> <li>Terry shared perspective and insight from CAP.</li> </ul> <p><b>Action: Alliance to engage CAP as part of the KMb plan</b></p> <ul style="list-style-type: none"> <li>Global Public Affairs shared their <a href="#">perspective</a> from the politician persona (National/Local).</li> </ul> <p><b>Action: Alliance to engage with GPA should they have future questions related to politicians</b></p> <ul style="list-style-type: none"> <li>CSBA President shared Trustee perspectives around engagement.</li> </ul> <p><b>Action: Alliance to engage Laurie in KMb plan/implementation</b></p>
6	Ideas Lab Discovery Workshop	RallyRally / Adj Possibilities	<ul style="list-style-type: none"> <li>Key messages directly related to the proposed KMb personas were identified through design studio approach</li> <li>Worst of the worst ideas surfaced.</li> </ul> <p><b>Action: RallyRally/AP to share back excavated information in a discovery brief to inform KMb plan</b></p>
7	<p>Emerging Work</p> <ul style="list-style-type: none"> <li><a href="#">HS Certification Update</a></li> </ul>	Faye Sarah	<ul style="list-style-type: none"> <li>317 schools registered for Healthy Schools Certification for the 2019/2020 school year</li> <li>This includes 22 pilot schools (11 schools in BC, 7 schools in AB, and 4 schools in Newfoundland that are not officially part of the pilot but that will be working with PHE Canada)</li> <li>Registration is now closed. Schools have until February 14th to complete Steps 1-3 of the 6-Step Healthy Schools Process and until April 24th to complete Steps 4-6.</li> </ul>

	<ul style="list-style-type: none"> <li>Recess National Standards</li> </ul>	<i>Lauren</i>	<ul style="list-style-type: none"> <li>Recess National Standards paper disseminated across the Alliance Feedback and thoughts were taken from the floor.</li> </ul> <p>Action: Leads to continue to build Accountability Framework for the Alliance to be responsive to emerging work</p>
8	Closing Remarks & Next Meeting Date <ul style="list-style-type: none"> <li>Shaping The Future 2020 – Jan 28, 2020 Lake Louise AB</li> </ul>	<i>Brian</i>	<ul style="list-style-type: none"> <li>Closing remarks given by Brian</li> <li>Welcomed the room to come to Lake Louise for the next meeting in 2020.</li> </ul>
9	Wrap Up	<i>Ryan</i>	<ul style="list-style-type: none"> <li>Information shared regarding HSC Forum, social and keynote</li> </ul>

### Summary of Actions with Responsibilities and Timelines

ACTION	Responsibility	Timeline
ACTION: Declaration will be finalized by the end of the calendar year.	Stewards	December 2019
Action: Paper to be shared with the Alliance for dissemination	Paul McArthur	December 2019
Action: Kate will share knowledge products across the Alliance for greater dissemination	Kate Storey	Starting in December 2019
Action: All Canva's which are filled out to be scanned and shared with PHE Canada	All attendees	November 2019
Action: Alliance to engage CAP as part of the KMb plan	Stewards	January 2020
Action: Alliance to engage with GPA should they have future questions related to politicians	Stewards	As needed
Action: Alliance to engage Laurie in KMb plan/implementation	Stewards/Leads	As Needed
Action: RallyRally/AP to share back excavated information in a discovery brief to inform KMb plan	Scott Baker/Jay Wall	November 2019
Action: Leads to continue to build Accountability Framework for the Alliance to be responsive to emerging work	CASHC Leads	Ongoing